

Manufacturers Stewardship Report Playbook



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I. Client Information

1. Client Name:	
2. Contact:	
3. Contact Number:	
4. Email:	
5. Business Description:	
6. Current Policies:	

II. Industry Trends

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III. Loss History

IV. Risk Profile Assessment

Operational Risks:

Supply Chain Risks:

Product Risks:

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Cyber Risks:

V. Risk Improvement Recommendations

Maintenance Protocols:

Diversify Suppliers:

Product Quality Assurance:

Cybersecurity Measures:

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VI. Coverage Review

VII. Market Strategy for Renewal

VIII. Renewal Proposal

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IX. Timeline

Carrier submissions:	
Carrier quotations:	
Proposal to client:	
Finalize renewal:	

X. Service Plan



Manufacturers Renewal Risk Assessment:

1. Client Information:

1. Were there any changes in your product line or introduction of new products this year?
2. Any changes in the manufacturing processes or machinery employed?
3. Did you engage with any new significant suppliers or vendors?
4. Were there any mergers, acquisitions, or significant shifts in company structure?
5. Plans for expanding to new markets or regions in the coming year?

2. Business Operations:

1. How often is machinery maintenance and quality checks performed?
2. Were there any major machinery upgrades or purchases?
3. Were there changes in key personnel overseeing production?
4. Have there been significant changes in daily production volumes?

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3. Risk Management:

1. How frequently do you conduct safety training for employees?
2. What measures are in place to handle a machinery breakdown or malfunction?
3. How do you ensure the quality and reliability of the products manufactured?
4. Are there protocols to handle recalls or product issues post-sales?
5. How is data related to designs, patents, and processes secured?

4. Insurance Coverage:

1. Considering the specialized nature of products, do you believe Product Liability coverage is sufficient?
2. With increased automation and data integration, do you feel Cyber coverage limits are adequate?
3. Are there any instances in the past where claims weren't adequately addressed by the current coverage?



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5. Service Experience:

1. How satisfactory were our services in the past year?
2. Were there instances where our service fell short of expectations?
3. How can we enhance our service offering to better cater to your needs?